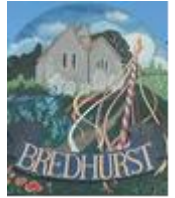


BREDHURST PARISH COUNCIL



Minutes of the Ordinary Parish Council Meeting held at St Peter's Church, on Wednesday 7th November 2018 at 6.30pm

Present: Cllr Vanessa Jones (Chair), Cllr Nichola Carr (Vice-Chair), Cllr Steve Bowring, Cllr John Merrick, Cllr Claire Sharp (from item 105), Cllr David Till, Bex Ratchford (Clerk)

Public: 5

95. Apologies for absence

Apologies were received from Cllr Noble, Cllr Greer (MBC), Cllr Bob Hinder (MBC) and Cllr Wendy Hinder (MBC).

96. Declarations of interests

Cllrs had no interests to declare.

97. To approve the minutes of the extraordinary meeting held on 24th October 2018

The minutes were **agreed** as an accurate record of the meeting and were signed and dated by the Chair.

98. Police briefing

PCSO Adlington was not present but the crime figures had been obtained via the E-watch website. There have been no crimes in Bredhurst, but a vehicle was stolen from Westfield Sole Road.

The meeting adjourned for a short public session but there were no matters raised.

105. Planning

This item was brought forward at the Chair's discretion. Cllr Sharp arrived at 6.36pm.

- a. 18/505420 – Horseshoes, The Street – listed building consent for replacement windows. The applicant was present and explained that the current windows are not the original ones and are also rotten. They are trying to maintain the original appearance of the property. It was **agreed** to comment in favour of the application. **Action 1: Clerk to make planning comment.**
- b. 18/505436 – 6 Kemsley Street Road – addition of two storey rear extension, addition of dormer to rear pitch of roof, single storey side extension and addition of front porch. There are no objections from neighbours shown on the planning portal. It was **agreed** to comment in favour of the application. **Action 2: Clerk to make planning comment.**
- c. Outline development proposals are being prepared for land at East Hill in Chatham. The proposals include residential development for up to 950 houses, a primary school, community centre, open space and associated road infrastructure. There is a public consultation event on 8th November from 1pm-8pm at Lordswood Leisure Centre. Residents were encouraged to attend.

99. Matters arising (for information only)

- a. AP1: Cllr Jones is meeting with Kent Wildlife Trust this week or next.
- b. AP2: it was **agreed** not to pursue the meeting with MBC Monitoring Officer.
- c. AP3: agenda item 100.

- d. AP4: agenda item 100.
- e. AP5: agenda item 104.
- f. AP6: agenda item 101.
- g. AP7: notice to quit served.
- h. AP8: Savills written to regarding bills.
- i. AP9: planning comment made.
- j. AP10: resident informed regarding signs.
- k. AP1: planning response submitted.

100. Play equipment

The quotes range from £11,000 to £17,000. The best in terms of price and design is Playdale. To remain within budget some work needs to be done either by BPC or a local contractor: remove the existing poles, platforms, fixings and eight log steps, supply a skip for the waste, and shorten a tree branch. Cllr Merrick can do some of this work or a contractor such as MBC could be used. Cllr Carr is investigating options to dispose of the waste. It was **agreed** to accept the Playdale quote of £10,999.96 and to accept the £10,000 funding from MBC, with the remaining £1000 already pledged by BPC. It was **agreed** to pay up to £500 for the remaining work, with the details of who will undertake it to be confirmed at the next meeting once prices for waste disposal have been obtained. **Action 3: Clerk to sign and return grant acceptance form.**

Cllr Merrick has now freed up the shackles and will replace them shortly. The split log has no further deterioration. Cllr Merrick has replaced the plastic caps on the underside of the toddler swing. The rubber cover on the main swing is worn. Cllr Merrick has repaired it temporarily but this will need replacing in the spring, at a cost of approximately £50.

The goal post holes need capping. **Action 4: Cllr Merrick to arrange.**

Thanks were expressed to Cllr Merrick for all his work.

101. Allotments

A draft policy based on that used by Boxley PC had been formulated. This was **agreed** with minor amendments regarding the maximum distance an applicant can live from the parish, the method of applying for a plot and no capping on the amount of plots per tenant. **Action 5: Clerk to make amendments and publish.**

102. Field usage

The draft policy was **agreed**. **Action 6: Clerk to publish.**

103. Playing field

The updated lease had been received but no updated Heads of Terms and there was still uncertainty over the responsibility of maintaining the fence behind Fir Tree Grove. It was **agreed** to postpone signing until these matters had been clarified. It was also noted that the documents need signing in the presence of a solicitor who will charge for this facility. **Action 7: Clerk to chase outstanding matters.**

104. Grass cutting

Two quotes had been received; one was significantly more than the other. It was **agreed** to accept the quote from Barge, and to ask if they could do one cut of the field and village green now, in addition to the contract. **Action 8: Clerk to contact Barge.** Landscape Services have not yet invoiced for the work and it was **agreed** to write to them, terminating the

contract, complaining about the poor quality of their work, and indicating that we do not expect to receive a bill. **Action 9: Clerk to write and Cllr Carr to deliver letter.**

106. Finance

- a. The financial statement and bank reconciliation were reviewed and accepted.

Account	Balance as of 31/10/18
Current Account	102.17
Reserve Account	21,185.33
Total	21,287.50

- b. The budget report was reviewed and accepted. Most headings are within expenditure: training is double the budget but this was felt to be necessary; the other significant overspend is on tree maintenance but this may be offset by less or no expenditure on grass cutting of the playing field.
- c. It was **agreed** to split the allotment water bill between the two tenants who had been using it during the period in question.
- d. Payments were **agreed** as follows:

Cheque	Payment	Amount	VAT*	Total
BACS	Clerk – wages and office rental (for info only)	452.04	-	452.04
D/D	Business Stream – water bill (for info only)	26.62	-	26.62
1479	Clerk – expenses (phone calls and stamps_	14.85	-	14.85
1480	Cllr Carr – signs for playing field	98.00	19.60	117.60
1481	James Carr – hedge cutting	840.00	-	840.00
1482	James Carr – sign installation	109.92	-	109.92
1483	KALC – training x 4	240.00	48.00	288.00
1484	Barge – footpath strimming	57.18	11.44	68.62

*VAT to be reclaimed.

107. Reports from parish councillors

Cllr Carr has reported the bollard on the build out that has been knocked over, and will report the bollard missing from Forge Lane.

Cllrs Merrick, Sharp and Till attended the Dynamic Cllr course and found it most informative.

108. Reports from borough and county councillors (if present)

Information regarding traffic issues at J3 of the M2 has been provided by Boxley PC. **Action 10: Clerk to forward to cllrs for consideration.**

109. Correspondence

All correspondence was noted.

- a. An email had been received from a resident regarding people parking across disabled access points. **Action 11: Cllr Carr to look into the possibility of getting white lines painted in the area.**
- b. An email had been received from a resident regarding noise and bonfires in Blind Lane. The resident has been advised to speak to the perpetrator in the first instance and failing that, to contact MBC enforcement.

The meeting adjourned for a short public session but there were no matters raised.

110. Close of meeting

The meeting closed at 7.48pm.

The next meeting will be held on **Wednesday 5th December 2018** at 6.30pm.

Signed.....

Date.....